
SYSTEM OF KNOWLEDGE ASSESSMENT

ARTICLE 26

- 1 - The evaluation of students is made on an individual basis and the result is expressed in a final rating on a scale of 0 to 20 (represented by integers).
- 2 - are allowed the following methods of knowledge assessment:
 - a) Continuous assessment;
 - b) Evaluation by frequency;
 - c) Evaluation by final examination.
- 3 - Continuous assessment is part of obligations:
 - a) Evidence that fragmented, at least two;
 - b) An assessment of the teacher-student pedagogical merit to participate in the semester (including absences, classes and additional work);
 - c) Only the practical disciplines involve the continued assessment of this scheme in the absence or frequency and examinations, and attendance factor;
 - d) a continuous evaluation process is admitted each year, the following maximum number of faults:
 - i) Annual Course: 10 faults;
 - ii) Semestral: 5 absences;
 - e) Exceeding the number of absences the preceding subparagraph automatically implies disapproval, but will be justified faults made in the following situations: hospital, birth or entry into emergency hospital, illness and death of relative in 1st grade, presenting, for the purpose, because the evidence;
 - f) Supporting documents should be delivered within forty-eight working hours of fault occurrence.
- 4 - Continuous assessment may also include, if the head of the discipline he wishes more suitable for use in the same, a test at the end or the achievement of individual or collective practical.
- 5 - The board determined that teaching the disciplines that are subject to continuous evaluation.
- 6 - The assessment by frequency part, must:
 - a) A time-frequency end of each semester, automatically implying the absence of frequencies submission to final examination;
 - b) Evaluation is often carried out in accordance with the following assessment table:
 - i) Average less than 10 points in the two biannual frequency automatically implies submission to the final exam;
 - ii) Average less than 10 points in the two biannual frequency automatically implies passage of years;
 - iii) more than 16 points in the final automatically imply protection of the note before an examining board, or the presence of the faculty evaluator and a member of the scientific or a member of the teaching council.
 - iv) The absence of the student to the defense of the note before the examining board automatically imply the classification of 16 values.
- 7 - It is the pedagogical determine the coefficients of all subjects taught in courses ISCEM.
- 8 - There will be a time of examination, with only one call each time.
- 9 - There is no place called the 2nd assessment in any of the terms of the frequency and final exam.

10 - No student may present evidence to a subject more than three times, considering that prescribes the time of the third failure.

11 - In case of disagreement with the statement attributed to it, the student may request a review of the evidence, in compliance with the following procedures:

- a. The student needs access to the test carried out within two days after a publication of the note and by paying an amount to be determined annually by the founding body and provided with a copy of the same within forty-eight hours;
- b) After examining the evidence, and at its discretion, the student presents an exhibition about the reasons why there should be room for modification of the note initially allocated;
- c) The delivery of the exhibition, accompanied by payment of an amount to be determined annually by the founding body is three days, access to photocopies of proof.
- d) This amount will be returned to the student in case of being upheld on appeal;
- e) In the latter case, the claim will be assessed by a jury review of evidence, which will necessarily part of the teacher responsible for the initial assessment, which will issue a final report within 15 days from the filing of the complaint.
- f) The appointment of the jury provided in the preceding paragraph is the responsibility of the teaching council, which will regulate their operation.

ARTICLE 27

Precedence scheme

It is the pedagogical set the precedence rules in force for each of the courses in ISCEM.

ARTICLE 28

Improving classification

1 - It is allowed to repeat the final examination to improve the average.

2 - The application to improve the average student is headed by the Director of ISCEM and lodged at, upon payment of a fee set by the founding body.

3-A repetition of the final examination referred to in paragraph 1 may take place only once in the same academic year.

4 - In no case may suffer in the ratings and approval obtained.

ARTICLE 29

Charter travel

1 - The students passed in all subjects in the curriculum of courses to an academic degree offered in ISCEM is granted a letter of course, being offered the certificate of final average, after issuance of a letter of course

2 - The letter of course is issued in accordance with the laws in force.

ARTICLE 30

Assesses

1 - The ISCEM carries out periodic self-assessment of their functioning and quality of education of the minister at least once during the period of teaching the curriculum of each course.

2 - Formal procedures for monitoring and evaluation of courses of study are defined in the Rules of Self-evaluation, to be approved by the director by the board of scientific and pedagogical, taking into account the parameters laid down by law.